

# Vauxhall Christian Trust – Booking Application 2018

## Group/Church Leader details:

Name: .....

Address: .....

Telephone: ..... Name of church  
or organisation: .....

email: .....

**Estimated chargeable numbers attending event:** .....

## Dates required:

From: ..... 2018 To: ..... 2018 inclusive. Number of nights: .....

## Alternative dates if above dates not available:

From: ..... 2018 To: ..... 2018 inclusive. Number of nights: .....

## Conditions of booking:

- I agree to strictly observe your instructions and rules for use of the site and in particular I accept full responsibility for:
- a) the good behaviour of my group
  - b) the strict observance of your non-smoking rule
  - c) leaving the site in a clean and tidy condition
- I have read the Child Protection Policy

..... (Signature on behalf of group)

## Payment:

I enclose remittance payable to "Vauxhall Christian Trust" for 20% of the estimated hiring charges plus additional deposit as follows:

- a) £12.50 per head per night for ..... **campers** (estimated)  
for ..... Nights = £ .....  
20% of above = £ ..... (A)
- b) £6.50 per head per day for ..... **day visitors** (estimated)  
day visitor cost (above number x £6.00) = £ .....  
20% of above = £ ..... (B)
- c) Security deposit \* = £ 100 (C)
- d) Additional deposit \*\* = £ ..... (D)
- Total payable with booking** = £ ..... (A + B + C + D)

\* Security deposit will be returned within 14 days of the campsite being left clean, tidy and with no damage. The cost of any damage will be deducted from the deposit and the remainder will be returned.

\*\* Additional deposit is **optional** but would really help us with cash flow at the beginning of 2018

Please return form and deposit to: **Andrew Horrex, 1 Elm Lane, Capel St Mary, Ipswich, Suffolk, IP9 2HS**

**Vauxhall Christian Trust. Vauxhall Farm, Great Wenham, Colchester, Essex, CO7 6QQ. UK**  
**Registered Charity Number 1144090**

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*75% of total estimated cost must be paid one week or more before arrival*

***We require you to settle your bill before departure***

Final hiring charges will be calculated based upon final numbers attending the site with a minimum group size for certain weeks/weekends (please see overleaf for more details).

## **Cancellations:**

We hope that your booking goes ahead successfully as planned, but **in the event of a cancellation with less than 6 months notice** we may have to ask you to pay the loss of revenue that Vauxhall Christian Trust sustains, unless the cancelled dates are filled. **Cancellation within 4 months will normally require full payment for the minimum number stated for your booking.** The 20% initial deposit is non-returnable should the booking be cancelled at any time.

## **Minimum group size:**

Unless agreed otherwise Easter and summer peak weekends/weeks require a minimum paid group size of 50 overnight campers (for example you will need to pay for 50 even if you only have 45 overnight campers) and most other weekends and weeks during the season have a minimum paid group size of 30.

## **Gas:**

If groups require gas heaters in the marquee or games area please enquire about this from the site managers. Gas is charged for per bottle at cost price, the cost therefore can vary so please speak to the site managers about this.

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